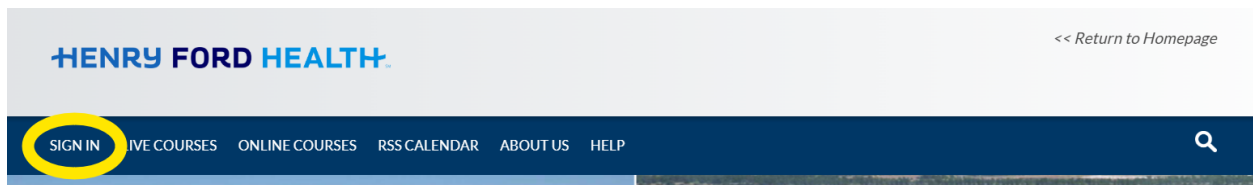
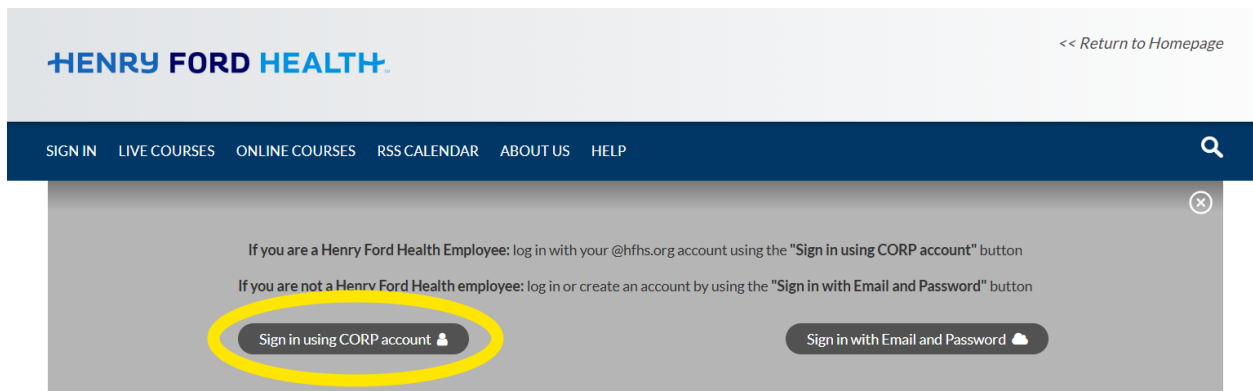


# How to Create a CloudCME Account - HFH Employees

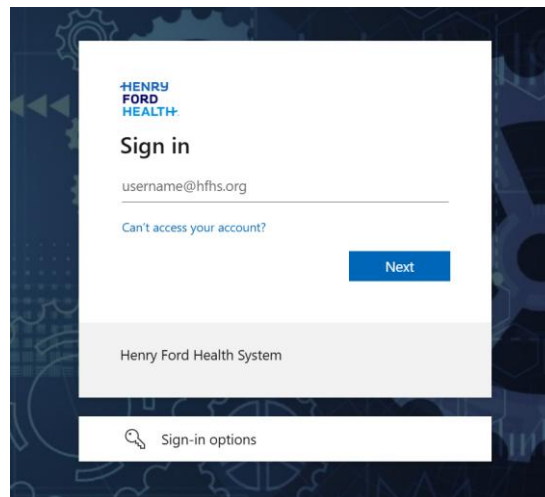
1. Go to Henry Ford Health CloudCME portal: <https://hfhs.cloud-cme.com/default.aspx>
2. Once on the Homepage, click **Sign In**:



3. Click **Sign in using CORP account**



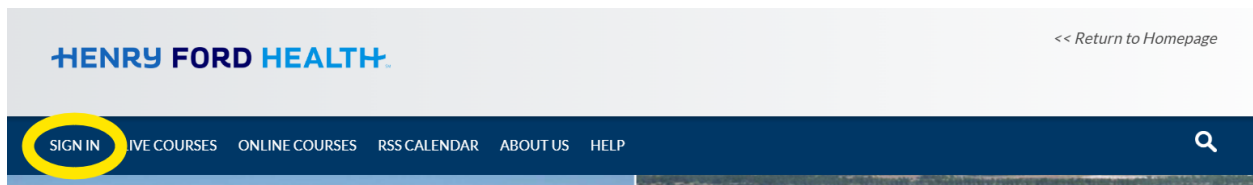
4. This will bring you to a Henry Ford Health sign in page. Use your HFH email address (@hfhs.org) and password combination (the same exact password you use to log in to your computer) to create your CloudCME account. Your CloudCME account is linked up to your SSO with HFH. This means that your CloudCME password is always the same exact password you used to log in to your computer.



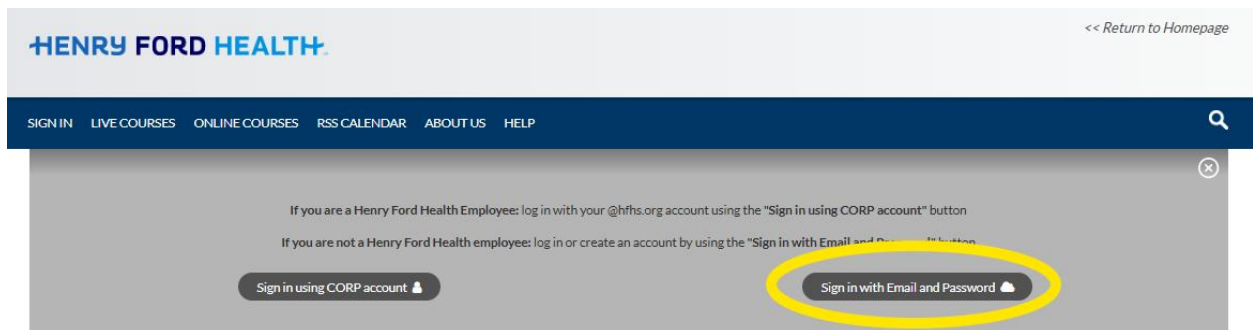
5. Once you are logged in, press the green "MY CME" button and select "Profile". Make sure you fill in all required fields.
6. All attendees who want to claim credit must enter their cell phone number in the MOBILE box. The cell phone number you enter here must belong to the device you plan to text your attendance from.

# How to Create a CloudCME Account – Non-HFH Employees

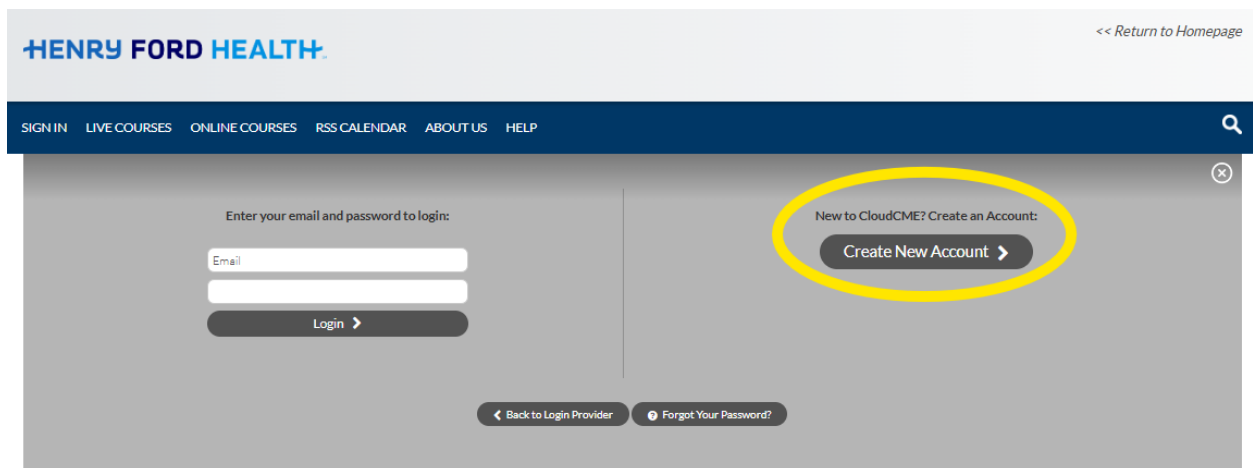
1. Go to Henry Ford Health CloudCME portal: <https://hfhs.cloud-cme.com/default.aspx>
2. Once on the Homepage, click **Sign In**:



3. Click **Sign in with Email and Password**



4. Click **Create New Account**



5. Enter your email address and desired password to create your account
6. Once you are logged in, press the green "MY CME" button and select "Profile". Make sure you fill in all required fields.
7. All attendees who want to claim credit must enter their cell phone number in the MOBILE box. The cell phone number you enter here must belong to the device you plan to text your attendance from.